

PRIVACY POLICY

Effective Date: 01/May/2026

QCLOSE Limited is committed to protecting personal data in accordance with applicable laws of Nigeria.

1. SCOPE

This Privacy Policy applies to all users of the EJA ERP Solution.

2. DATA CONTROLLER

QCLOSE acts as a data controller or processor depending on the context of data processing.

3. PERSONAL DATA COLLECTED

We collect:

- Identification data (name, email, phone number)
- Business information
- Financial and transactional data
- Technical data (IP address, device information, logs)

4. PURPOSE OF PROCESSING

Data is processed for:

- Service delivery and administration
- Customer support
- Billing and compliance
- Security and fraud prevention

5. LEGAL BASIS

Processing is based on:

- Contractual necessity
- Legal obligations

- Legitimate interests
- Consent (where required)

6. DATA SHARING

We may share data with:

- Cloud infrastructure providers
- Payment processors
- Regulatory authorities

All third parties are subject to confidentiality and data protection obligations.

7. INTERNATIONAL TRANSFERS

Where data is transferred outside Nigeria, QCLOSE ensures adequate safeguards are in place.

8. DATA SECURITY

We implement:

- Encryption
- Access controls
- Monitoring and incident response procedures

9. DATA RETENTION

Data is retained only as long as necessary or required by law.

10. DATA SUBJECT RIGHTS

Users have the right to:

- Access personal data
- Rectify inaccuracies
- Request erasure
- Restrict or object to processing
- Data portability (where applicable)

Requests may be submitted via the contact details below.

11. BREACH NOTIFICATION

QCLOSE shall notify affected parties and regulators of data breaches in accordance with applicable law.

12. COOKIES AND TRACKING

We use cookies and similar technologies for functionality and analytics.

13. CHILDREN'S DATA

The Service is not intended for individuals under 18.

14. POLICY UPDATES

We may update this Privacy Policy periodically. Material changes will be communicated appropriately.

15. CONTACT INFORMATION

QCLOSE Nigeria Limited
Email: info@qclose.net

Disclaimer: This document is intended as a high-level enterprise template and should be reviewed by qualified legal counsel in Nigeria prior to implementation.